

The Canyon County Board of Commissioners considered and adopted the following Resolution which shall be effective on the 27th day of March, 2025.

Upon the motion of Commissioner Van Beek and the second by Commissioner Holton the Board resolves as follows:

At the recommendation of the Development Services Department, the Board hereby resolves to issue a refund of \$ 477.50 to Idaho Materials & Construction, Case no. CU2024-0016. Supporting documentation from the Development Services Department is attached.

- ☒ Motion Carried Unanimously
☐ Motion Carried/Split Vote Below
☐ Motion Defeated/Split Vote Below

Yes No Did Not Vote



Commissioner Leslie Van Beek



Commissioner Brad Holton



Commissioner Zach Brooks

Attest: RICK HOGABOAM, CLERK



Deputy Clerk

Date: 03.27.25

Resolution No. 25- 053



CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue Ste. 310 • Caldwell, Idaho • 83605 • (208) 454-7458

INTERDEPARTMENT MEMORANDUM

FOR YOUR: ☐ Review ☒ Action ☐ Information

DATE: March 25, 2025

TO: Board of County Commissioners

FROM: Jennifer Almeida, Office Manager

SUBJECT: Refund request – Idaho Materials & Construction
Case No. CU2024-0016

DIRECTOR SIGNATURE: _____

Background:

The applicant applied for a conditional use permit for a mineral extraction on 7/25/24 and paid fees in the amount of \$950.00 (Case no. CU2024-0016).

Work Completed:

Initial application intake, scanning, database entry, & file creation was completed. The file was assigned to a planner. Agency notices were sent on 1/14/25. The case planner also met with the applicants on 3/7/25 to discuss the case.

The applicant opted to withdraw their request on 3/7/25.

Approximately 35% of the application fees for CU2024-0016 paid have been utilized for work completed on the case. See attached progress chart & information.

Recommendation:

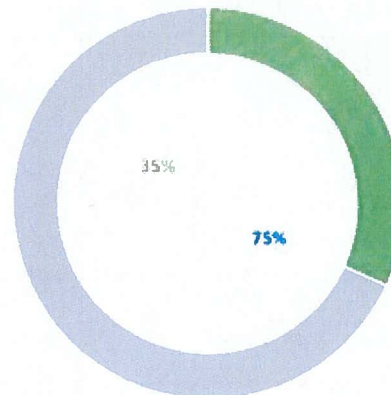
A refund in the amount of \$617.50 is recommended.

Actual		25%
Level Max	Data Series	
Level 1	25%	35%
Level 2	50%	
Level 3	75%	
Level 4	100%	
Remainder		75%

Case Notes: See Memo for work completed details.

Fees paid: \$ 950.00
Refund amount \$ 617.50

CU2024-0016



Checklist

Admin Cases:

- *Consult & Intake
- *Make Folder, Assign Case
- *Research & Notice if necessary
- *Approval
- *Action letter, completion, filing

Checklist

P&Z or HE Cases:

- *Consult & Intake
- *Make Folder, Assign Case
- *Notice Agencies
- *Create maps, property owners
- *Ongoing research, & communication
- *Noticing, posting, newspaper
- *Staff Reports
- *Commissioner packets mail and email
- *Hearing prep
- *Hearing
- *Action letter
- *Completion, filing

Checklist

P&Z with BOCC Cases:

- *Consult & Intake
- *Make Folder, Assign Case
- *Notice Agencies
- *Create maps, property owners
- *Ongoing research, & communication
- *Noticing, posting, newspaper
- *Staff Reports
- *Commissioner packets mail and email
- *Hearing prep
- *Hearing
- *Action letter
- *BOCC, get hearing date
- *Ongoing research, & communication
- *Noticing, posting, newspaper
- *Staff Reports
- *Commissioner packets mail and email
- *Hearing prep
- *Hearing

Dan Lister

From: Todd Lakey <Todd@LVLawIdaho.com>
Sent: Friday, March 7, 2025 4:45 PM
To: Arbay Mberwa
Cc: Dan Lister; john.stevenson@idahomaterials.com
Subject: RE: [External] RE: CU2024-0016 Meeting

Arbay and Dan – I am following up on our meeting this afternoon. Thank you again for taking time to sit down with us. We are withdrawing our application for a CUP in this case (CU2024-0016). Please let us know how you would like to handle the refund of the application fee. Thanks Again and have a great weekend. Todd

From: Arbay Mberwa <Arbay.Mberwa@canyoncounty.id.gov>
Sent: Friday, February 28, 2025 10:14 AM
To: Todd Lakey <Todd@LVLawIdaho.com>
Cc: Dan Lister <Daniel.Lister@canyoncounty.id.gov>
Subject: RE: [External] RE: CU2024-0016 Meeting

Good Morning,

The meeting is scheduled for Friday March 7, 2025, at 2 p.m.

See you then,



Arbay Mberwa

Associate Planner

Canyon County Development Services Department
111 N. 11th Ave., #310, Caldwell, ID 83605

Direct Line: 208-455-6039

Email: Arbay.Mberwa@canyoncounty.id.gov

Website: www.canyoncounty.id.gov

Development Services Department (DSD)

NEW public office hours

Effective Jan. 3, 2023

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

**We will not be closed during lunch hour **

- Agency Notice 1/14/25
- Met w/ applicant 3/7/25

From: Todd Lakey <Todd@LVLawIdaho.com>
Sent: Thursday, February 27, 2025 8:06 PM
To: Arbay Mberwa <Arbay.Mberwa@canyoncounty.id.gov>
Cc: Dan Lister <Daniel.Lister@canyoncounty.id.gov>
Subject: [External] RE: CU2024-0016 Meeting

Arbay and Dan – I think that should work. Let's put that on the calendar and I will confirm with my client and let you know if that does not work. Many Thanks Todd

From: Arbay Mberwa <Arbay.Mberwa@canyoncounty.id.gov>
Sent: Thursday, February 27, 2025 2:25 PM
To: Todd Lakey <Todd@LVLawIdaho.com>
Cc: Dan Lister <Daniel.Lister@canyoncounty.id.gov>
Subject: CU2024-0016 Meeting

Hello,

I am assigned to CU2024-0016, a conditional use permit application for a for a concrete batch plant on parcels R29892010 and R29892010A. Dan Lister will be assisting me throughout the process. Does Friday March 7, at 2 p.m. work for you to meet and discuss the application?

Please reach out and let me know if you have questions,



Arbay Mberwa

Associate Planner
Canyon County Development Services Department
111 N. 11th Ave., #310, Caldwell, ID 83605

Direct Line: 208-455-6039
Email: Arbay.Mberwa@canyoncounty.id.gov
Website: www.canyoncounty.id.gov
Development Services Department (DSD)
NEW public office hours
Effective Jan. 3, 2023
Monday, Tuesday, Thursday and Friday
8am – 5pm
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**We will not be closed during lunch hour **

CERTIFICATE OF LEGAL NOTIFICATION

CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue, #310, Caldwell, ID 83605

Phone: 208-454-7458



CASE NAME: Granite Companies, LLC

CASE NO: CU2024-0016

HEARING BODY: Planning and Zoning Commission

I, Caitlin Ross, as the representative of Canyon County Development Services, hereby certify that on this 14th day of January, 2025, I mailed by regular first-class mail, or emailed, a true and correct copy of the notice attached hereto as Exhibit A to those referenced in Exhibit B in accordance with the requirements of the Canyon County Zoning Ordinance § 07-05-01.

- ☒ **Agencies - Initial Notice for Comment**
- ☐ JEPA / (City of Nampa)
- ☐ Agencies - 30 Day Notice of Hearing Date
- ☐ Full Political
- ☐ Property Owners

Signed: Caitlin Ross
(Signature of DSD staff who mailed/e-mailed notice)

Date Completed: 1/14/25

CHECK SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001 322201	\$3,475.00
Conditional Use Permits	001 322202	\$950.00
Plan Review Fees	001 322208	\$749.00
Zoning Compliance	001 341608	\$160.00
Fire District Impact Fee	620 354100	\$849.00
Total Check Sales:		\$6,183.00

CREDIT CARD SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001 322201	\$4,800.00
Administrative Decisions - other than splits	001 322203	\$80.00
Parcel Inquiry	001 322205	\$80.00
Plan Review Fees	001 322208	\$593.80
Administrative Lot Splits	001 341607	\$600.00
Zoning Compliance	001 341608	\$80.00
Fire District Impact Fee	620 354100	\$849.00
Total Credit Card Sales:		\$7,082.80

ON LINE SALES

ACCOUNT NAME	G/L #	TOTALS
Plan Review Fees	001 322208	\$180.00
Zoning Compliance	001 341608	\$160.00
Total On Line Sales:		\$340.00

Grand Total: \$13,605.80

If there are any adjustments shown in the list below they have already been subtracted from the totals above.

Canyon County Development Services

- 015

Dep. Date: 3/24/2025
Receipts Of: 7/25/2024

Building Permits - 001-322201

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83188	Daniel Moreno	\$0.00	\$2,765.00	\$2,765.00	\$0.00	\$0.00	\$2,765.00
83176	Owen Stark	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
83186	LinkUs Security	\$0.00	\$510.00	\$510.00	\$0.00	\$0.00	\$510.00
83177	Kassy Company LLC	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00
83180	Taylor Gifford	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	\$45.00
83175	Todd Campbell Custom Homes	\$0.00	\$0.00	\$0.00	\$4,555.00	\$0.00	\$4,555.00
Building Permits Totals:							\$8,275.00

Conditional Use Permits - 001-322202

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83185	Borton-Lahey Law	\$0.00	\$950.00	\$950.00	\$0.00	\$0.00	\$950.00
Conditional Use Permits Totals:							\$950.00

Administrative Decisions - other than splits - 001-322203

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83187	Tom Munds	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00
Administrative Decisions - other than splits Totals:							\$80.00

Parcel Inquiry - 001-322205

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83183	Garren Apply	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00
83178	Hailey Koepl	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00
Parcel Inquiry Totals:							\$80.00

Plan Review Fees - 001-322208

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83177	Kassy Company LLC	\$0.00	\$45.00	\$45.00	\$0.00	\$0.00	\$45.00
83175	Todd Campbell Custom Homes	\$0.00	\$0.00	\$0.00	\$548.80	\$0.00	\$548.80
83181	Garrett Berg Oakmont Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00

83189	Packer Development LLC	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$180.00
83176	Owen Stark	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	\$45.00
83186	LinkUs Security	\$0.00	\$81.60	\$81.60	\$0.00	\$0.00	\$81.60
83188	Daniel Moreno	\$0.00	\$442.40	\$442.40	\$0.00	\$0.00	\$442.40
Plan Review Fees Totals:		\$0.00	\$749.00	\$749.00	\$593.80	\$180.00	\$1,522.80

Administrative Lot Splits - 001-341607

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83187	Tom Munds	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
Administrative Lot Splits Totals:		\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00

Zoning Compliance - 001-341608

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83189	Packer Development LLC	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
83184	Caitlin Trojacek EGT Solar	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
83179	Katan Enterprises LLC	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
83181	Garrett Berg Oakmont Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
83182	Robert Paasch	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00
Zoning Compliance Totals:		\$0.00	\$160.00	\$160.00	\$80.00	\$160.00	\$400.00

Fire District Impact Fee - 620-354100

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
83188	Daniel Moreno	\$0.00	\$849.00	\$849.00	\$0.00	\$0.00	\$849.00
83175	Todd Campbell Custom Homes	\$0.00	\$0.00	\$0.00	\$849.00	\$0.00	\$849.00
Fire District Impact Fee Totals:		\$0.00	\$849.00	\$849.00	\$849.00	\$0.00	\$1,698.00
Grand Totals:		\$0.00	\$6,183.00	\$6,183.00	\$7,082.80	\$340.00	\$13,605.80

If there are any adjustments shown in the list below they have already been subtracted from the totals above.

Canyon County Development Services

111 N. 11th Ave. Room 310, Caldwell, ID 83605
(208) 454-7458

Building Divsn Email: buildinginfo@canyoncounty.id.gov **Planning Divsn Email:** zoninginfo@canyoncounty.id.gov

Receipt Number: 83185

Date: 3/24/2025

Date Created: 7/25/2024

Receipt Type: Normal Receipt

Status: Active

Customer's Name: Borton-Laakey Law

Comments: CU2024-0016 Idaho Materials & Construction

Site Address: 7044 RIM RD, Nampa ID 83686 / **Parcel Number:** 29892010 0

CHARGES

<u>Item Being Paid For:</u>	<u>Application Number:</u>	<u>Amount Paid:</u>	<u>Prevs Pymnts:</u>	<u>Unpaid Amnt:</u>
Planning - Conditional Use Permit	CU2024-0016	\$950.00	\$0.00	\$0.00

Sub Total: \$950.00

Sales Tax: \$0.00

Total Charges: \$950.00

PAYMENTS

<u>Type of Payment:</u>	<u>Check/Ref Number:</u>	<u>Amount:</u>
Check	6664	\$950.00

Total Payments: \$950.00

ADJUSTMENTS

Receipt Balance: \$0.00