Commissioner Minutes

May 5, 2025 – 4:00 p.m. to 4:26 p.m.

INFORMATION TECHNOLOGY 2024 YEAR IN REVIEW

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

COO/CIO Greg Rast

Deputy CIO Steve Webb

Business Manager Caiti Pendell

Project Manager Shawn Adamson

IT Operations Manager Jairo Rodriguez

Project Manager Aaron Lasley

Programmer Analyst II Ryan Cronrath

Deputy Clerk Jenen Ross_____

INFORMATION TECHNOLOGY 2024 YEAR IN REVIEW

The Board met today at 4:00 p.m. for the Information Technology 2024 year in review report. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, COO/CIO Greg Rast, Deputy CIO Steve Webb, Business Manager Caiti Pendell, Project Manager Shawn Adamson, IT Operations Manager Jairo Rodriguez, Project Manager Aaron Lasley, Programmer Analyst II Ryan Cronrath, and Deputy Clerk Jenen Ross.

Statistics for the following projects were reviewed:
- Processed mail
- County wide printer click counts
- Print shop printer click counts
- Digitizing paper records
- Service desk tickets
- Calls to operator
- Email count
- Website comparison
    - Views on the site
    - Top pages visited
    - Locations of users
    - Types of devices
- Project report
    - Completed/closed

- o In progress
- Project hours
  - o Weekly hours
  - o Year-over-year
  - o Total project hours

A copy of the report reviewed is on file with this day's minutes.

Commissioner Holton motioned to adjourn the meeting. The motion was seconded by Commissioner Brooks and carried unanimously.

The meeting concluded at 4:26 p.m. and an audio recording is on file in the Commissioners' Office.