

Commissioner Minutes

September 30, 2025 – 9:31 a.m. to 10:32 a.m.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS; AND TO TAKE COMMENT ON THE RECORD REGARDING THE INTENT TO SELL SURPLUS PROPERTY TO THE WILDER POLICE DEPARTMENT WITH ASSOCIATED ACTION ITEM

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Chief Deputy P.A. Aaron Bazzoli

Deputy P.A. Zach Wesley

Deputy P.A. Ben Cramer

Deputy P.A. Trent McRae

Facilities Director Rick Britton

Cpt. Ray Talbot

Clerk Rick Hogaboam

Chief Deputy Clerk Jess Urresti

Elections Office Manager Haley Hicks

Elections Specialist Robin Sneegas

Juvenile Detention Supervisor IV Sean Brown

County Agent Tasha Howard

Parks Director Nichole Schwend

Assistant Parks Director Michael Farrell

Fleet Director Mark Tolman

Controller Kyle Wilmot

Director of Constituent Services Aaron Williams

COO Greg Rast

Deputy Clerk Jenen Ross_____

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The Board met today at 9:31 a.m. with county attorneys for a legal staff update and to consider action items; and to take comment on the record regarding the intent to sell surplus property to the Wilder Police Department with associated action item. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Zach Wesley, Deputy P.A. Ben Cramer, Deputy P.A. Trent McRae, Facilities Director Rick Britton, Cpt. Ray Talbot, Clerk Rick Hogaboam, Chief Deputy Clerk Jess Urresti, Elections Office Manager Haley Hicks, Elections Specialist Robin Sneegas, Juvenile Detention Supervisor IV Sean Brown,

County Agent Tasha Howard, Parks Director Nichole Schwend, Assistant Parks Director Michael Farrell, Fleet Director Mark Tolman, Controller Kyle Wilmot, Director of Constituent Services Aaron Williams, COO Greg Rast, and Deputy Clerk Jenen Ross.

TAKE COMMENT ON THE RECORD REGARDING THE INTENT TO SELL SURPLUS PROPERTY TO THE WILDER POLICE DEPARTMENT:

No comments were received by phone or USPS, and no one appeared today to offer comment.

Consider Resolution Consenting to the Sale of Surplus County Property to the Wilder Police Department: Mr. McRae confirmed the resolution has been reviewed by legal. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to sign the resolution consenting to the sale of surplus county property to the Wilder Police Department (resolution no. 25-186).

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

Consider Resolution Designating Polling Locations for the November 4, 2025, Election: Mr. Cramer confirmed the resolution has been reviewed by legal. Ms. Hicks said these are the same polling locations that were used during the May election with the exception of the precincts that aren't open/have nothing to vote on. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the resolution designating polling locations for the November 4, 2025, election (resolution no. 25-185). Discussion ensued regarding availability of sample ballots and the possibility of no longer being able to use the LDS churches as polling locations statewide. Conversations are being had with public schools about the potential need to be used as polling locations in future years.

Ms. Howard explained that the only change to these contracts is that Diana Hoffman is no longer in the office, but the budget funding remains the same. Zach Wesley said the most important part is that the budget remains the same, ideally employee numbers should probably be listed instead of employee names. He feels it is okay to leave for now as the budget remains the same.

Consider Cooperative Agreement for University of Idaho Extension Programs: Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the cooperative agreement for the University of Idaho Extension Programs (agreement no. 25-134).

Consider Loaned Employee Agreement for Toni Jones with the University of Idaho for the Canyon County Extension Program; Consider Loaned Employee Agreement for Jacqueline Beaumont with the University of Idaho for the Canyon County Extension Program; and Consider Loaned Employee Agreement for Kelly Galloway with the University of Idaho for the Canyon County Extension Program: These agreements are for the three current employees with one open position remaining to be filled. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the loaned employee agreements for Toni Jones (agreement no. 25-135), Jacqueline Beaumont (agreement no. 25-136), and Kelly Galloway (agreement 25-137) with the University of Idaho for the Canyon County Extension Program.

Consider FY2026 Canyon County Lease Agreement with the Norman Family Trust: Mr. Cramer said there is an increase of 4-4.5% for FY26. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to sign the FY2026 Canyon County Lease agreement with the Norman Family Trust (agreement no. 25-138).

Consider MOU between Payette County and Canyon County for GIS 911 Data Sharing: Mr. Rast said this is preemptive work for the NextGen 911 data sharing for GIS mapping for 911 services. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to sign the MOU between Payette County and Canyon County for GIS 911 Data Sharing (agreement no. 25-139).

Consider State of Idaho Department of Juvenile Corrections Agreement for Detention/Treatment Services: Mr. McRae said he has reviewed the agreement, and it is fairly standard. Mr. Brown said this agreement has been in place for a while and they are very good to work with. The state will be paying \$250/day. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to sign the State of Idaho Department of Juvenile Corrections agreement for detention/treatment services (agreement no. 25-140).

Consider ordinance Amending Chapter 04, Article 01, Section 05, Park Administration and Section 11, Prohibited Acts; and Consider summary of Ordinance Amending Chapter 04, Article 01, Section 05, Park Administration and Section 11, Prohibited Acts: Director Schwend explained there has been an increase in certain user groups and found there was a need to make some clarifications to the amendments. The two main user groups are people using metal detectors and people using drones. In regard to metal detecting, the revision asks that users not dig in the parks without permission. In regard to drones, they want to ensure that the county ordinance is in line with FAA regulations related to airspace. Clarifying information has been added to state that a person cannot launch or land on county property, they have also added language about the risks of low altitude operation. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign ordinance

amending Chapter 04, Article 01, Section 05, Park Administration and Section 11, Prohibited Acts and the summary of ordinance amending Chapter 04, Article 01, Section 05, Park Administration and Section 11, Prohibited Acts.

Consider Independent Contractor Agreement with CleanEarth, Inc.: Commissioner Holton noted that this agreement is not ready and will be rescheduled to a later date.

Consider Independent Contractor Agreement with Krista Howard Law for CPA GAL and DD Case Services; and Consider Independent Contractor Agreement with Scott Gatewood for CPA GAL and DD Case Services: These contracts are similar to one's signed last week. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the Independent Contractor Agreement with Krista Howard Law (agreement no. 25-141), and Scott Gatewood (agreement no. 25-142) for CPA GAL and DD Case Services

In response to a question from Mr. Rast, Mr. Bazzoli confirmed the opioid litigation documents have been signed and returned.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 10:07 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Brooks. Commissioner Holton took a roll call vote where he, along with Commissioners Van Beek and Brooks, voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Brad Holton, Zach Brooks and Leslie Van Beek, county legal staff, and other participants. The Executive Session concluded at 10:32 a.m. with no decision being called for in open session.

Commissioner Van Beek motioned to adjourn the meeting. The motion was seconded by Commissioner Brooks and carried unanimously. The meeting concluded at 10:32 a.m. and an audio recording of the open portion of the meeting is on file in the Commissioners' Office.