

The Canyon County Board of Commissioners considered and adopted the following Resolution which shall be effective on the 5<sup>th</sup> day of March, 2026.

Upon the motion of Commissioner Van Beek and the second by Commissioner Brooks the Board resolves as follows:

At the recommendation of the Development Services Department, the Board hereby resolves to issue a refund of \$ 775.00 to Jeff and Vivian Good, Case No. AD2025-0103. Supporting documentation from the Development Services Department is attached.

- Motion Carried Unanimously
- Motion Carried/Split Vote Below
- Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek		_____	_____
 _____ Commissioner Brad Holton	X	_____	_____
 _____ Commissioner Zach Brooks	X	_____	_____

Attest: JESS URRESTI, CLERK

  
\_\_\_\_\_  
Deputy Clerk

Date: 3/5/26

Resolution No. 26-025



## CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11<sup>th</sup> Avenue Ste. 310 • Caldwell, Idaho • 83605 • (208) 454-7458

### INTERDEPARTMENT MEMORANDUM

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FOR YOUR:       Review       Action       Information

DATE:            February 5, 2026

TO:                Board of County Commissioners

FROM:            Jennifer Almeida, Office Manager

SUBJECT:        Refund request – Jeff & Vivian Good – Case No. AD2025-0103

DIRECTOR SIGNATURE: *Joshua Johnson*

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#### **Background:**

The applicant applied for an Administrative Land Division on 8/25/25 and paid fees in the amount of \$875.00.

A refund was issued in the amount of \$100.00 on 9/16/25 due to the applicant being charged for a notification fee that was not required for this request.

#### **Work Completed:**

The file was created, scanned, and input into the system. The case was assigned to a planner. The planner assigned determined that the land division was not required as the parcels were legally described separately.

The applicant withdrew their administrative division request.

Although this request for refund is being made after 7 days of application acceptance, staff is requesting the applicant receive a full refund of fees as the application was not necessary.

#### **Recommendation:**

A refund of \$775.00 is recommended.

**Jennifer Almeida**

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**From:** Arbay Mberwa  
**Sent:** Friday, January 30, 2026 9:02 AM  
**To:** DSD Admin  
**Cc:** Dan Lister  
**Subject:** Withdrawal of AD2025-0103

Good Morning,

The applicant is withdrawing AD2025-0103 and requesting a refund since the after the fact land division is not required as the parcels were legally described separately. I uploaded the documents to OnBase. O:\PLANNING\Administrative Decisions\Admin Land Division Decisions\2025\AD2025-0103 Good

Thanks,



Arbay Mberwa

Associate Planner

Canyon County Development Services Department

• \$100.00 Refunded on 9/16/25 for notification fee, that was not required for this application.

• \$775.00 application fee for the administrative land division. Eligible for refund.

**CHECK SALES**

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$7,590.00
Administrative Decisions - other than splits	001-322203	\$875.00
Plan Review Fees	001-322208	\$1,034.40
Addressing	001-322213	\$150.00
Zoning Compliance	001-341608	\$100.00
Fire District Impact Fee	620-354100	\$825.00
<b>Total Check Sales:</b>		<b>\$10,574.40</b>

*Revised \$775.00  
from this line  
item*

**CREDIT CARD SALES**

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$2,448.00
Plan Review Fees	001-322208	\$547.68
Addressing	001-322213	\$75.00
Zoning Compliance	001-341608	\$550.00
<b>Total Credit Card Sales:</b>		<b>\$3,620.68</b>

**ON LINE SALES**

ACCOUNT NAME	G/L #	TOTALS
Zoning Compliance	001-341608	\$100.00
<b>Total On Line Sales:</b>		<b>\$100.00</b>

**Grand Total: \$14,295.08**

If there are any adjustments shown in the list below they have already been subtracted from the totals above.

**Canyon County Development Services**  
 111 N. 11th Ave. Room 310, Caldwell, ID 83605  
 (208) 454-7458

**Building Divsn Email:** buildinginfo@canyoncounty.id.gov **Planning Divsn Email:** zoninginfo@canyoncounty.id.gov

**Receipt Number:** 86173

**Date:** 2/5/2026

**Date Created:** 8/25/2025      **Receipt Type:** Normal Receipt      **Status:** Active

**Customer's Name:** Jeff & Vivian Good

**Comments:** AD2025-0103 Admin. Land Division - after the fact

**Site Address:** 0 MELMONT RD, Melba ID 83641 / **Parcel Number:** 28542000 0



**CHARGES**

<u>Item Being Paid For:</u>	<u>Application Number:</u>	<u>Amount Paid:</u>	<u>Prevs Pymnts:</u>	<u>Unpaid Amnt:</u>
Planning - Type B - Administrative Level Applications	AD2025-0103	\$775.00	\$0.00	\$0.00
Planning - Notification - Administrative Level Cases	AD2025-0103	\$100.00	(\$100.00)	\$100.00

**Sub Total:** \$875.00

**Sales Tax:** \$0.00

**Total Charges:** \$875.00

**PAYMENTS**

<u>Type of Payment:</u>	<u>Check/Ref Number:</u>	<u>Amount:</u>
Check	2024	\$875.00

**Total Payments:** \$875.00

**ADJUSTMENTS**

<u>Type Of Adjustment:</u>	<u>Document Ref:</u>	<u>Amount:</u>	<u>Comments:</u>
Refund	18-123	(\$100.00)	Refund less than \$250 - BOCC reso 18.123

**Total Adjustments:** (\$100.00)

*Prior Refund*

**Receipt Balance:** (\$100.00)

# Canyon County Development Services

- 015

Dep. Date: 2/5/2026  
 Receipts Of: 8/25/2025

## Building Permits - 001-322201

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
86175	David Argon	\$0.00	\$0.00	\$0.00	\$318.00	\$0.00	\$318.00
86170	Lee Custom Homes Inc	\$0.00	\$3,725.00	\$3,725.00	\$0.00	\$0.00	\$3,725.00
86171	Sunset Homes, Inc.	\$0.00	\$3,865.00	\$3,865.00	\$0.00	\$0.00	\$3,865.00
86169	Sasquatch Contracting	\$0.00	\$0.00	\$0.00	\$370.00	\$0.00	\$370.00
86180	Timothy Bowles	\$0.00	\$0.00	\$0.00	\$1,610.00	\$0.00	\$1,610.00
86178	Javier Nunez	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
<b>Building Permits Totals:</b>		<b>\$0.00</b>	<b>\$7,590.00</b>	<b>\$7,590.00</b>	<b>\$2,448.00</b>	<b>\$0.00</b>	<b>\$10,038.00</b>

## Administrative Decisions - other than splits - 001-322203

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
86173	Jeff & Vivian Good	\$0.00	\$875.00	\$875.00	\$0.00	\$0.00	\$875.00
<b>Administrative Decisions - other than splits Totals:</b>		<b>\$0.00</b>	<b>\$875.00</b>	<b>\$875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$875.00</b>

## Plan Review Fees - 001-322208

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
86171	Sunset Homes, Inc.	\$0.00	\$438.40	\$438.40	\$0.00	\$0.00	\$438.40
86169	Sasquatch Contracting	\$0.00	\$0.00	\$0.00	\$59.20	\$0.00	\$59.20
86176	Bradshaw Homes, LLC	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$180.00
86175	David Argon	\$0.00	\$0.00	\$0.00	\$50.88	\$0.00	\$50.88
86181	Timothy Bowles	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00
86170	Lee Custom Homes Inc	\$0.00	\$416.00	\$416.00	\$0.00	\$0.00	\$416.00
86180	Timothy Bowles	\$0.00	\$0.00	\$0.00	\$257.60	\$0.00	\$257.60
<b>Plan Review Fees Totals:</b>		<b>\$0.00</b>	<b>\$1,034.40</b>	<b>\$1,034.40</b>	<b>\$547.68</b>	<b>\$0.00</b>	<b>\$1,582.08</b>

## Addressing - 001-322213

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
86170	Lee Custom Homes Inc	\$0.00	\$75.00	\$75.00	\$0.00	\$0.00	\$75.00
86180	Timothy Bowles	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00
86171	Sunset Homes, Inc.	\$0.00	\$75.00	\$75.00	\$0.00	\$0.00	\$75.00

Addressing Totals: \$0.00 \$150.00 \$150.00 \$75.00 \$0.00 \$225.00

**Zoning Compliance - 001-341608**

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
86174	Curtis Crysta	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
86177	Taylor Waite	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
86179	Bradley Barrott   Big Dog Renewable Energy	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
86181	Timothy Bowles	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
86176	Bradshaw Homes, LLC	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$100.00
86172	Lucero Lopez-Reyes and Cesar Mena	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
<b>Zoning Compliance Totals:</b>		\$0.00	\$100.00	\$100.00	\$550.00	\$100.00	\$750.00

**Fire District Impact Fee - 620-354100**

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
86170	Lee Custom Homes Inc	\$0.00	\$825.00	\$825.00	\$0.00	\$0.00	\$825.00
<b>Fire District Impact Fee Totals:</b>		\$0.00	\$825.00	\$825.00	\$0.00	\$0.00	\$825.00

**Grand Totals:** \$0.00 \$10,574.40 \$10,574.40 \$3,620.68 \$100.00 \$14,295.08

If there are any adjustments shown in the list below they have already been subtracted from the totals above.