

Commissioner Minutes

November 17, 1:34 – 2:12 p.m.

UPDATE MEETING WITH THE SHERIFF'S OFFICE

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

COO Greg Rast

Captain Ray Talbot

Chief Doug Hart

Emergency Manager Christine Wendelsdorf

Lieutenant Doug Gately

Lieutenant Martin Flores

Deputy PA Ben Cramer

Director of Constituent Services Aaron Williams

Controller Kyle Wilmot

Deputy Clerk Diana Hoffman _____

UPDATE MEETING WITH THE SHERIFF'S OFFICE

The Board met today at 1:34 p.m. for an update from the Sheriff's Office on the Emergency Preparedness Team and civil fees. Present were: Commissioners Leslie Van Beek, Brad Holton, Zach Brooks, COO Greg Rast, Captain Ray Talbot, Chief Doug Hart, Emergency Manager Christine Wendelsdorf, Lieutenant Doug Gately, Lieutenant Martin Flores, Deputy PA Ben Cramer, Director Constituent Services Aaron Williams, Controller Kyle Wilmot, Deputy Clerk Diana Hoffman.

Chief Hart noted that the Board has been very involved in the development of Emergency Management Program development and plans. This meeting serves as an update and summary of achievements to date. Additionally, an update on civil fees and related analysis was provided. A PowerPoint presentation accompanied the discussion:

- Plan for the 2024 EMPG Grant
 - 2024 Emergency Management Performance Grant (EMPG) Expenses: The budget needs to be adjusted. Grant total: \$83,838.19. A reimbursement of \$41,919 will be received. The grant amount may be reduced if not fully utilized
 - The grant extends beyond FY2026, allowing there to not be a full expense in FY2026. Future grants will align with the budget beginning in FY2027
- Emergency Operation Plan (EOP)
 - Planning partner meetings have been completed
 - A draft version is complete; currently reviewing the second draft
 - Working with GIS to add maps and links
 - Midway through reviewing the second draft to ensure all corrections are made

- Chief Hart noted that the plan meets the highest standards for a working document
 - Ms. Wendelsdorf stated that Canyon County is the first in the state of Idaho to implement FEMA's new lifelines
- IMT Update (Incident Management Team)
 - All position-specific classes have been completed
 - A full-scale exercise was conducted at the end of June
 - Currently working on several planned events within the County
 - Efforts are underway to bring more training events
 - Participating Agencies:
 - CCSO
 - Caldwell Police
 - Caldwell Fire
 - Nampa Fire
 - Nampa Police
 - Parma Police
 - Canyon County Paramedics
 - Idaho State Police
 - First all hazard team in Idaho:
 - The Canyon County Incident Management Team deployed to the Sunset Fire in Athol, ID
 - Future Goals:
 - Bring in additional training and exercises
 - Continue supporting planned events to strengthen the team
 - Serve as a resource for the State of Idaho during emergencies
- 2024 Civil Software Purchase
 - The new software purchase, approved for FY2024, went live in August 2024
 - It has eliminated the backlog of garnishments and significantly reduced staff overtime
 - Customers now receive faster and more accurate service
- Civil Fees
 - FY2025 is the first full year using the adjusted fees – revenues are \$300,000 over budget
 - Current fees are sufficient to cover the cost of services provided
 - In compliance with Idaho Code § 11-729
 - No fee increase is recommended at this time; fees will be reviewed again for FY2026

Upon a motion by Commission Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn at 2:12 p.m. An audio recording is on file in the Commissioners' Office.