



The Canyon County Board of Commissioners considered and adopted the following Resolution which shall be effective on the 23rd day of April, 2026.

Upon the motion of Commissioner Van Beek and the second by Commissioner Holton the Board resolves as follows:

At the recommendation of the Development Services Department, the Board hereby resolves to issue a refund of \$ 875.00 to Eric Forsgren, Case No. RD2026-0005 and CP2026-0015. Supporting documentation from the Development Services Department is attached.

- Motion Carried Unanimously
- Motion Carried/Split Vote Below
- Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	✓		
 _____ Commissioner Brad Holton	X		
<u>Not in attendance</u> _____ Commissioner Zach Brooks			

Attest: JESS URRESTI, CLERK



Deputy Clerk

Date: 4/23/26

Resolution No. 26-085



CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue Ste. 310 • Caldwell, Idaho • 83605 • (208) 402-4162

INTERDEPARTMENT MEMORANDUM

FOR YOUR: Review Action Information

DATE: April 10, 2026

TO: Board of County Commissioners

FROM: Jennifer Almeida, Office Manager

SUBJECT: Refund request – Eric Forsgren
Case No. RD2026-0005 & CP2026-0015

DIRECTOR SIGNATURE: Joshua Johnson

Background:

Eric Forsgren applied for a Private Road and a Construction Permit on March 20, 2026. The fees paid for the two applications was \$875.00.

Work Completed:

A case file was prepared, and the applications were scanned and entered into the database. A planner was assigned to the case. Once the planner commenced research on the case it was discovered that the county did not have jurisdiction over the road in question and the applicant was then referred to Nampa Highway District No. 1.

The applicant requested a refund of fees paid for both applications.

The refund request is being made 7 days after application acceptance; however, staff is recommending a full refund of fees paid as it was submitted in error to our department.

Recommendation:

A refund of \$875.00 is recommended.

Matthew Pavlik

From: Christina Forsgren <forsgrenfive@yahoo.com>
Sent: Wednesday, April 8, 2026 9:11 PM
To: Matthew Pavlik
Subject: [External] Re: Update on Private Road Application

Matthew,

Thank you for the email. We would like to be reimbursed for the Private Road Permit. However, we would like to continue with the Construction Permit. Please continue to process that Permit. We already received evidence of adequate access from Nampa Highway District. There is a form signed by Eddy Thiel in the paperwork that I submitted.

Please contact me with any further questions.

Thank you
Eric Forsgren

On Wednesday, April 8, 2026 at 02:32:36 PM MDT, Matthew Pavlik <matthew.pavlik@canyoncounty.id.gov> wrote:

Good afternoon, Eric,

My name is Matthew Pavlik and I am the planner assigned to your Private Road (RD2026-0005) and Construction Permit (CP2026-0015) applications. In discussion with our Addressing Department, it was determined that Canyon County does not have jurisdiction over the Private Road designation as the road is located in the Public Right of Way. Nampa Highway District No. 1 has jurisdiction over the unmaintained Right of Way and they have their own process over how private roads are handled. Please reach out to Eddy Thiel at Nampa Highway District No.1 eddy@nampahighway1.com to establish adequate access.

If you wish for your application fees to be refunded, please reply to this email stating you want your Private Road (RD2026-0005) and Construction Permit (CP2026-0015) applications refunded. The refund process will take a few weeks.

Your shared driveway construction permit CP2026-0014 is under the jurisdiction of the County and will be processed as usual.

Let me know if you have any additional questions and if you would like your application fees refunded.

Sincerely,



Matthew Pavlik
Associate Planner
Canyon County Development Services Department
111 N. 11th Ave. Suite 310, Caldwell, ID 83605
Office: (208) 402-4164 - Direct: (208) 454-6627 - Website: canyoncounty.id.gov

CASH SALES

ACCOUNT NAME	G/L #	TOTALS
Zoning Compliance	001-341608	\$100.00
Total Cash Sales:		\$100.00

CHECK SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$864.40
Administrative Decisions - other than splits	001-322203	\$775.00
Plan Review Fees	001-322208	\$237.60
Zoning Compliance	001-341608	\$200.00
Total Check Sales:		\$2,077.00

\$775.00 from this line
\$100.00 from this line

CREDIT CARD SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$6,525.00
Plan Review Fees	001-322208	\$1,020.00
Addressing	001-322213	\$75.00
Zoning Compliance	001-341608	\$100.00
Fire District Impact Fee	620-354100	\$665.00
Total Credit Card Sales:		\$8,385.00

Grand Total: \$10,562.00

If there are any adjustments shown in the list below they have already been subtracted from the totals above.

Canyon County Development Services
111 N. 11th Ave. Room 310, Caldwell, ID 83605
(208) 454-7458

Building Divsn Email: buildinginfo@canyoncounty.id.gov **Planning Divsn Email:** zoninginfo@canyoncounty.id.gov

Receipt Number: 87852

Date: 4/10/2026

Date Created: 3/20/2026 **Receipt Type:** Normal Receipt **Status:** Active
Customer's Name: Eric Forsgren
Comments: BP2026-0204, RD2026-0005, and CP2026-0015
Site Address: 3227 CAN ADA RD, Melba ID 83641 / **Parcel Number:** 28478011A1

CHARGES

Item Being Paid For:	Application Number:	Amount Paid:	Prevs Pymnts:	Unpaid Amnt:
Building - Certificate of Zoning Compliance - ZCB	BP2026-0204	\$100.00	\$0.00	\$0.00
Building - Deposit for Plan Check	BP2026-0204	\$180.00	\$0.00	\$0.00
Planning - Type B - Administrative Level Applications	RD2026-0005	\$775.00	\$0.00	\$0.00
Planning - Certificate of Zoning Compliance - ZCP	CP2026-0015	\$100.00	\$0.00	\$0.00

Sub Total: \$1,155.00

Sales Tax: \$0.00

Total Charges: \$1,155.00

\$ 875.00

PAYMENTS

Type of Payment:	Check/Ref Number:	Amount:
Check	1256	\$1,155.00

Total Payments: \$1,155.00

ADJUSTMENTS

Receipt Balance: \$0.00

Canyon County Development Services

- 015

Dep. Date: 4/10/2026
 Receipts Of: 3/20/2026

Building Permits - 001-322201

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
87856	Scott Laing	\$0.00	\$0.00	\$0.00	\$2,195.00	\$0.00	\$2,195.00
87861	Laura Chapin	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$120.00
87860	Joshua Jackson	\$0.00	\$504.40	\$504.40	\$0.00	\$0.00	\$504.40
87858	Stephanos Collas	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00
87854	Manuel Martinez	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00
87857	Scott Laing	\$0.00	\$0.00	\$0.00	\$1,610.00	\$0.00	\$1,610.00
87855	David Johns	\$0.00	\$0.00	\$0.00	\$2,450.00	\$0.00	\$2,450.00
87851	Victor de Boer	\$0.00	\$360.00	\$360.00	\$0.00	\$0.00	\$360.00
Building Permits Totals:		\$0.00	\$864.40	\$864.40	\$6,525.00	\$0.00	\$7,389.40

Administrative Decisions - other than splits - 001-322203

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
87852	Eric Forsgren	\$0.00	\$775.00	\$775.00	\$0.00	\$0.00	\$775.00
Administrative Decisions - other than splits Totals:		\$0.00	\$775.00	\$775.00	\$0.00	\$0.00	\$775.00

Plan Review Fees - 001-322208

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
87851	Victor de Boer	\$0.00	\$57.60	\$57.60	\$0.00	\$0.00	\$57.60
87852	Eric Forsgren	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$180.00
87856	Scott Laing	\$0.00	\$0.00	\$0.00	\$351.20	\$0.00	\$351.20
87857	Scott Laing	\$0.00	\$0.00	\$0.00	\$257.60	\$0.00	\$257.60
87861	Laura Chapin	\$0.00	\$0.00	\$0.00	\$19.20	\$0.00	\$19.20
87855	David Johns	\$0.00	\$0.00	\$0.00	\$392.00	\$0.00	\$392.00
Plan Review Fees Totals:		\$0.00	\$237.60	\$237.60	\$1,020.00	\$0.00	\$1,257.60

Addressing - 001-322213

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
87859	Charles Cupp	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00

Addressing Totals: \$0.00 \$0.00 \$0.00 \$75.00 \$0.00 \$75.00

Zoning Compliance - 001-341608

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
87862	Avery Betty	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
87853	Ross Poole	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
87852	Eric Foregren	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00
Zoning Compliance Totals:		\$100.00	\$200.00	\$300.00	\$100.00	\$0.00	\$400.00

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
87859	Charles Cupp	\$0.00	\$0.00	\$0.00	\$665.00	\$0.00	\$665.00
Fire District Impact Fee Totals:		\$0.00	\$0.00	\$0.00	\$665.00	\$0.00	\$665.00

Grand Totals: \$100.00 \$2,077.00 \$2,177.00 \$8,385.00 \$0.00 \$10,562.00

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