

**CANYON COUNTY DISPATCH SERVICES AGREEMENT
CANYON COUNTY AMBULANCE DISTRICT**

This Dispatch Services Agreement by and between the Canyon County Ambulance District (CCAD)("Partner Agency") and Canyon County, a political subdivision of the state of Idaho ("County") as authorized by Idaho Code §§ 31-3908 and 31-604, respectively.

Whereas, County operates the Canyon County Communication Center Dispatch ("Communications Center") which receives and evaluates non-emergency and emergency calls to dispatch or refer to the proper agency, and works closely with all local law enforcement agencies, fire departments, and ambulance services to coordinate timely and efficient responses to emergencies in Canyon County by the appropriate responding agencies.

Whereas, the County takes on a considerable cost to maintain and provide the vital services provided by the Communication Center on a twenty-four-hour, seven-day-per-week basis, including employing more than twenty (20) communications officers and call takers, along with providing and maintaining the necessary equipment, training, and facilities.

Whereas, Partner Agency utilizes the services of the Communication Center.

Therefore, the Parties agree to the following terms:

1. **Dispatch Services Provided by County.** In exchange for the payments set out below, County agrees to provide dispatch services for Partner Agency, which includes, without limitation:
 - 1.1. Receive and dispatch all calls to the appropriate response agencies, including Partner Agency whether priority calls or non-priority calls;
 - 1.2. Document and dispatch calls in computer aided dispatching (aka, CAD);
 - 1.3. Respond to and monitor medical personnel making initial contacts;
 - 1.4. Notification services for "public safety purposes" to coroner, chaplains, department heads/supervisors for administrative purposes; and
 - 1.5. Provide Emergency Medical Dispatch (EMD) services telephonically, using approved protocols, to callers seeking emergency medical assistance, including applicable pre-arrival medical guidance and life support instructions. Dispatchers providing EMD services shall maintain current certification as Emergency Medical Dispatchers and comply with all applicable regulatory, training, and continuing education requirements.
2. **Payment.** In consideration for the receipt of dispatch services for the initial term of this Agreement, Partner Agency agrees to pay to the County a total amount of **Two Hundred Twelve Thousand One Hundred Dollars and Fifteen Cents (\$212,100.15)** for fiscal year 2027. Payment shall be made in one (1) of the following options:

☐ In full by October 31, 2026

☒ 2 Times per year as listed below

Payments made in bi-annual installments shall be made in the amount of **One-Hundred Six Thousand Fifty Dollars and eight cents (\$106,050.08)** each and received by County no later than January 1, 2027; and July 31, 2027.

3. **Term.** This renewable Agreement will be effective on the date signed by all Parties and will end on September 30, 2027. The Agreement may be renewed for four (4) additional one-year terms commencing October 1 of the renewal year, ending September 30 of the following year. The County will calculate Partner Agency's annual renewal cost based on Partner Agency's proportional share of dispatch calls for the prior year and communicate the renewal cost at least 120 days prior to the start of the applicable renewal term. In any event, Partner Agency's annual renewal cost shall not exceed the Partner Agency's proportional share (based on call volume of the prior year) of the County's Communication Center's employee salaries and benefits as budgeted for the applicable Term.
4. **Renewal.** Partner Agency shall notify County whether it intends to renew the Agreement in writing at least 90 days prior to expiration of the current term. A renewal without material change to the Agreement does not require any action or writing other than timely written notification from Partner Agency that it intends to renew the Agreement and requests no material changes to the Agreement.
5. **Non Appropriation.** The Parties acknowledge and recognize that this Agreement will terminate at the end of any term in the event that sufficient funds are not appropriated by Partner Agency specifically with respect to this Agreement in the year for which such appropriation is made. Nothing in this Agreement shall be construed to require Partner Agency to allocate or pay for any extended term of this Agreement beyond the initial term. If Partner Agency intends to terminate this Agreement by the non-appropriation of funds, it shall provide notice to County no later than June 1 of the then-current fiscal year. Thereafter, this Agreement shall terminate without penalty or damages on the October 1, next occurring after such notice of non-appropriation.
6. **Consequences for Early Termination, Non-Renewal, Late and Non-Payment.** In the event of termination prior to expiration of the term, notice of non-renewal, or late/non-payment, the Parties agree to the following:
 - 6.1. **Non-Payment.** In the event Partner Agency is more than thirty (30) days late for a scheduled payment, at the sole discretion of the Canyon County Sheriff, dispatch services not affecting responder and public safety will be discontinued, including: administrative call generation; animal control call generation; ordinance enforcement; abandoned property/vehicle call generation; call generation for non-emergent, not in progress crimes; radio inquiries for NCIC criminal histories and other general reports that could be originated by officers; stolen vehicle/property entry and removal; and misdemeanor warrant maintenance.

- 6.2. **Early Termination and Non-Renewal.** In the event the Agreement terminates as the result of Partner Agency non-renewal of the Agreement, not appropriating funds, or early termination, County, at the sole discretion of the Canyon County Sheriff, may elect at any time after the effective termination date, to discontinue dispatch services up to and including discontinuance of all dispatch services.
- 6.3. **Liquidated Damages.** For each payment that more than one hundred and twenty (120) days have passed without payment in full without justifiable cause, the County will be entitled to, and Partner Agency will pay to the County, a liquidated damage—not a penalty—in an amount equal to one-half (50%) of the annual appropriation of cost for the current contract year along with any associated attorney fees and costs that the County may accrue as a result of a failure to make a full and timely payment. The County, at the sole discretion of the Canyon County Sheriff, may waive this provision on a per occurrence basis. The County shall not be entitled to damages of any kind without first providing thirty (30) days' notice of default, during such period the Partner Agency may cure any such default without penalty.
7. **Amendment.** This Agreement may be amended by mutual written agreement of the Parties, effective when signed by authorized agents of both Parties.
8. **Entire Agreement.** This Agreement constitutes the entire agreement of the Parties and that this Agreement supersedes any previous agreements or statements, including any oral agreements or statements during negotiations between the Parties regarding the subject matter of this Agreement.
9. **Severability.** Should any provision of this Agreement be declared by a court of a competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the validity of this Agreement, in whole or in part thereof, other than the part so declared to be unconstitutional or invalid.
10. **Signatures.** The persons signing this Agreement on behalf of a Party to each represents to have the legal authority to do so.

FOR CANYON COUNTY AMBULANCE DISTRICT

M. Stowell
Michael Stowell, Chief

7/22/24
Date

Dated this 22 day of July, 2026.

CANYON COUNTY AMBULANCE DISTRICT BOARD

✓ Motion Carried Unanimously
 Motion Carried/Split Vote Below
 Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
<u>Commissioner Leslie Van Beek</u>	<u> </u>	<u> </u>	<u> X </u>
<u>Brad Holton</u> Commissioner Brad Holton	<u> X </u>	<u> </u>	<u> </u>
<u>Zach Brooks</u> Commissioner Zach Brooks	<u> X </u>	<u> </u>	<u> </u>

ATTEST: LEANN AXE, Secretary

By: Leann Axe

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FOR CANYON COUNTY

CANYON COUNTY SHERIFF

Kieran Donahue
Canyon County Sheriff

Date

Dated this 4th day of August, 2026.

CANYON COUNTY BOARD OF COMMISSIONERS

☒ Motion Carried Unanimously
☐ Motion Carried/Split Vote Below
☐ Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	☒	_____	_____
 _____ Commissioner Brad Holton	☒	_____	_____
 _____ Commissioner Zach Brooks	☒	_____	_____

ATTEST: JESS URRESTI, Clerk

By: 

Deputy Clerk